

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:00PM on Monday August 13th, 2018. Council Members in attendance were Jim Hegarty, Nick Wilson, Dave Smit Brad Mulford, and James Robbins. Also, in attendance was Sam Cain, Police Chief; Pat Nuehring, Public Works Director, & Colten Kensett, Police Deputy.

Mayor Sanders led the Pledge of Allegiance.

Hegarty made a motion to approved the agenda. Robbins seconded the motion and it passed with the removal of the job review of the public works position. It was tabled until the council does all job descriptions at once. Each employee is to write up their job duties and email the council to build from. Another motion to pass this was made by Robbins and seconded by Smit. Ayes by all.

Mayor Sanders announced that it was the time and place for the public comment time. A resident from Oakwood Drive asked the council if a child playing sign or a speed limit sign could be placed on Oakwood Drive. There are 9 children living in the apartments with 6 under the age of 5. Chief Cain will look up ordinance but he believes it is a 15 mph there and signage will be purchased and placed there.

Hegarty made a motion to accept the minutes from the July regular session. Mulford seconded, motion carried unanimously.

Robbins made a motion to approve the bill listing. Hegarty seconded the motion and it carried unanimously.

Smit made a motion to approve the clerk's monthly finance report and Hegarty seconded the motion, it carried unanimously with the addition of each council member and department head receiving an email explaining the variance each month prior to the council meeting.

Police Chief Cain gave the council an update on the happenings in the department during the past month. He did a brief summary of calls and informed the of online courses he found on sex assaults and kidnapping training. He will be getting more information.

Public Works Director Nuehring gave his report to the council: rock on allies, cold patch on roads, close up pool as of the 15th, discussed the pool leak and the Kingery leak fix.

Mayor Sanders opened the Public Hearing on proposal of copier lease agreement. There were no comments. Hegarty made a motion to approve. Mulford seconded and it carried unanimously.

Old Business

- There was discussion on Deputy Kensett pay increase. A night premium was discussed with Chief Cain receiving the same premium when he worked nights. Smit mentioned the payroll aspect of keeping track which hours were what pay so a 3% raise was discussed. It was bought to a vote. Ayes were Hegarty, Wilson, and Robbins with nays Smit and Mulford. It was passed.

New Business

- Scott Deam asked about the trailer still parked close to road next to his property. The owner has been sited but the trailer has not been moved. Chief Cain will talk to the owner again and also ask the city attorney for advice.
- Karen Rooney asked about moving her water line. After discussion it was decided Karen can dig and install the water line on her own but installing the new main and abandoning the old main will be done or supervised by public works. The cost to shut off the old main and repair the road will be paid ½ by Rooney and ½ by city. Smit made a motion to approve. Mulford seconded and it was passed unanimously.
- Karen Rooney wants to build a garage on an empty lot. This building would be over more than one parcel on the lot description with the county so it would need a variance. John Colombo asked to have a meeting with the zoning board after August 22. All was agreed upon.

- Connie Deam asked the council if the Deam family could put a new bench on the walking trail with memorial money from Willis and Lucille Deam estate. The council was all in agreement with this. Robbins made a motion to approve. Hegarty seconded and it was passed unanimously.
 - Connie Deam representing S & E Properties wanted to discuss parking for the apartment residents on Gilman. Right now, there is not an issue but they plan on adding apartments on ground level in the retail space. New apartments are being built in the old grocery store and parking will be needed for those residents also. Deam asked for parking permits to be given to residents so they could park on Gilman. That was denied but James Robbins mentioned the empty lot owned by the community club. He will ask the Club about making it a parking lot and will bring back information to the council.
 - WHKS gave an update on the water main project #5. Most work is 95% complete. Wilson asked about the driveway approaches as no rebar was used when they were replaced. A 2-year maintenance bond will be in effect if any of those replaced areas should crack or chip. Hegarty made a motion to approve the payment. Robbins seconded and it was passed unanimously. Change Order #3 was discussed and Robbins made a motion to approve payments. Mulford seconded and it was passed unanimously.
 - Robbins motioned to approve the ABD License for Casey's General Store, Smit seconded the motion and it passed unanimously.
 - The discussion on the fireworks ordinance was tabled until the November meeting. Wilson wanted to discuss now but Robbins made a motion to table. Hegarty seconded and it was passed with a no from Wilson.
 - There was discussion on the ditch digging on Crescent/Gilman corner. A bid was presented but mention of a verbal bid for less was introduced. It was decided to see if a written bid will be presented. It should be presented at the Sept meeting and ask the homeowners to be at the meeting also. It was also mentioned the county should be entered into discussion due to this being a C-13 thru road. Who will fill and seed this ditch also. Hegarty made a motion to table until September. Mulford seconded and it was passed unanimously.
 - Robbins motioned to approve the line painting on Gilman. It was discussed to have the line angled differently to accommodate the longer trucks we have parking there now. Mulford seconded and it passed unanimously.
 - Discussion on the Visu-Sewer maintenance included asking Pat the necessity. The lift station at the lagoon and the care center would be done. The last time it was done was 2 years ago. Mulford made a motion to approve. Smit seconded and it was passed unanimously.
 - The water tower circulator purchase/installation was discussed. Pat explained it would help with the possibility of freezing in the winter and it hopefully would improve water quality. Most of the cost was budgeted for. Mulford made a motion to approve. Wilson seconded and it was passed unanimously.
 - The Resolution setting Public Hearing for FY19 Budget Amendment 1 was passed. Hegarty, Wilson, Smit, Mulford and Robbins were all yes. Resolution passed.
 - There was discussion on having a SafeTHome at the campgrounds. All council members liked the idea. Robbins made a motion to approve the grant application process. Mulford seconded and it was passed unanimously.
 - Review of the management at the swimming pool was discussed. There were many complaints this year. It was decided a job description with certain organized duties be created before next year's season. All members agreed.
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- Council members looked at the grass/weed ordinance of another community. It was decided our ordinance was adequate. Hegarty made a motion to approve. Robbins seconded and it was passed unanimously.
 - There was discussion of the new public works truck purchase. Should payment be taken from the savings account or should a loan be taken? It was decided to take a loan to not deplete the savings in case of emergency. Hegarty made a motion to approve. Robbins seconded and it was passed with Smit a no.
 - The resolution to authorize/approve the general obligation copier lease agreement went to vote. Hegarty, Wilson, Smit, Mulford, and Robbins voted yes. There were no nays.
 - The resolution setting the date for public hearing on general obligation vehicle acquisition went to vote. Hegarty, Wilson, Smit, Mulford, and Robbins voted yes. There were no nays.
 - The resolution to establish a perpetual care trust savings account was voted upon. Hegarty, Wilson, Smit, Mulford and Robbins all voted yes. There were no nays.
 - There was discussion of compensation for the dept head employees who are now mandated to be at the council meetings. Since their attendance is now mandated their time is considered overtime. It was decided Chief Cain and Public Works Director Pat Nuehring will be required to attend the first hour of the meeting to give their reports. If they choose to stay for the remainder of the meeting, it will be considered their own time. Hegarty made a motion to approve. Mulford seconded and it was passed unanimously.

Mayor/Council Comments – Mayor Sanders was excited to announce an attorney from Spencer had contacted our city attorney about the Bottom Lock Bar property. A proposal to accept the deed to the property, lien free was given. Everyone agreed to accept the deed. Mayor Sanders also let the council know he was at a meeting and talked with a Henkel employee who took ideas to the president of Henkel construction. There has been discussion on building condo/townhouse structures on the Gilman hayfield. This would be a cost savings on putting in utility service to the property.

Robbins motioned to adjourn the meeting, Hegarty seconded the motion and it passed unanimously. Adjournment at 9:45PM.

Valerie Borseth, Assistant City Clerk

Scott Sanders, Mayor