

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:00PM on Monday July 8th, 2019. Council Members in attendance were Jill Peterson, Nick Wilson, Dave Smit, and James Robbins (joined at 7:05). Also, in attendance was Pat Nuehring, Public Works Director; Brad Gardner, Police Chief; and Cody Brunstein, Police Officer.

Mayor Sanders led the Pledge of Allegiance.

Wilson made a motion to approve the agenda. Robbins seconded the motion and it passed unanimously.

Mayor Sanders announced that it was the time and place for the public comment time. There was none.

Wilson motioned to approve the minutes from the regular June session, Smit seconded the motion and it passed unanimously.

Robbins motioned to approve the bills as presented, Peterson seconded and the motion passed unanimously.

Smit motioned to approve the finance report as presented, Robbins seconded and the motion passed unanimously.

Mayor Sanders then opened the Public Hearing pertaining to City Code 165.16 "Amending the Zoning Map" at 7:12PM. Several residents of Crescent and Oakwood Drive were there to speak on their opposition of the rezoning of 5 lots along the West side of Oakwood Drive from residential to light industry for the purpose of parking lots by Sukup Manufacturing. Residents in attendance: Robert De Los Santos & Cindy Johnson, Tim & Louise Kelley, Jim Card & Karen Wood. Letters also read by the mayor were given by John & Crystal McNealy and Pam & Paul Ricke. Overall agreement was concern regarding property values, noise, garbage, water issues/drainage, etc. Jon Swanson, Plant Manager from Sukup Mfg, was also in attendance. He approached the council and said that Sukups was willing to leave those 5 lots alone if the council would consider moving forward with the rezoning of several lots on the east side of Oakwood Drive. The residents in attendance were ok with this compromise. Mayor Sanders closed the public hearing at 7:35PM.

Police Chief Gardner gave an update to the council on the calls the department handled during the month of May. Public Works Director Nuehring gave an update on issues at the pool. They have also been working on the lagoon fans, graveling roads. The water tower has been washed and work has started on the updates at Galvin's Park Campground.

Mayor Sanders reported that email addresses were set up for both Brandon & Cody. There is some interest in building a solar farm on the north side of 255th street. He also reported a drainage issue at the campground with the sewer dump. Nuehring said he'd look into it.

Old Business

- After discussion regarding a new delinquent account policy, Smit motioned to move forward with changing the ordinance to read: \$15.00 fee for a delinquent account door letter and \$50 for a reconnect fee along with holding the public hearing at the August regular session. Peterson seconded the motion and it passed unanimously.
- There was discussion regarding the property at 112 Gilman. Robbins motioned to obtain bids for both stabilizing the outside of the building as well as bids for destruction and removal of the property. Smit seconded the motion and it passed unanimously.
- A resolution approving the police department from hourly to salary was presented. Robbins stated that he understands it could be beneficial to the city on the finance side, but he doesn't like the schedule as it is and believes it would be easier to keep a deputy if they weren't working all weekends. Smit commented that this discussion had nothing to do with the schedule, but was strictly a move from hourly to salary. Wilson commented that he would like logs checked by Sanders on a regular basis since there won't be time cards. He also believes that the situation should be re-evaluated in 1 year to see how it went. Robbins stated that he feels business owners would feel more comfortable if there was an officer on patrol after 6:30PM Monday through Wednesday. Smit then motioned to approve the resolution, Wilson seconded the motion and roll call was as follows, Ayes: Wilson & Smit; Nays, Peterson & Robbins. Resolution fails.

New Business

- The new zoning map was presented for approval in regards to the lots east of Oakwood Drive. After brief discussion, Wilson approved the new map with the note that Sukups will drain those lots to the northeast to avoid runoff in Gilman Street ditch. Smit seconded the motion and the motion passed with Robbins abstaining due to conflict of interest.
- Peterson motioned to waive the second reading and approve the ordinance 165.16 "Amending the Zoning Map". Smit seconded the motion and the motion passed with Robbins abstaining due to conflict of interest.
- Wilson motioned to wave the third reading and approve the ordinance 165.16 "Amending the Zoning Map". Peterson seconded the motion and it passed with Robbins abstaining due to conflict of interest.
- Julie Peltier, 321 N 3rd St., requested an extension on her water bill. Wilson motioned to approve the extension until July 19th and the bill to be paid in full. Smit seconded the motion and it passed unanimously.
- Larry Olk was present to request an average on a future water bill. His yard was torn up when his neighbor had a new garage built. He will have to water his yard repeatedly and if his bill was over his average, then the account would be adjusted down to the average. Several council members expressed the concern of making an exception is setting a precedence. Olk excused himself and the request died.
- Wilson motioned to approve a fireworks permit application for Jim Card contingent on proof of insurance that meets the city's requirements. Robbins seconded the motion and it passed unanimously.
- Robbins motioned to approve a Cigarette & Tobacco License for Dollar General. Smit seconded the motion and it passed unanimously.
- Wilson made a motion to approve a ABD License for the West Fork Wharf. Robbins seconded and it passed unanimously.
- Robbins motioned to accept a bid from C5 Construction to make repairs/updates to the pump house not to exceed \$25,000. Smit seconded the motion and it passed with Wilson abstaining due to conflict of interest.
- Wilson motioned to approve a quote for a new motor for the Care Center Lift Station along with electrical work, and a new back-up pump from Quality Pump & Craighton Electric. Peterson seconded the motion and it passed unanimously.
- 2 quotes for covers for the lagoon blowers were presented to the council. Nuehring also told the council that they had installed a sheave on one motor as well as put a silencer on it. He said it made a huge difference. After brief discussion, the council directed Nuehring to complete this on the other two motors and go from there.
- Mayor Sanders told the council that there are still 2 vacancies on the Board of Adjustments that need to be filled.
- Due to the change of the employee handbook, the library director position could possibly qualify for health, dental, and vision benefits. Library Director, Jessica Foreshoe, informed the council that the library board met through an electronic meeting on July 1st and changed the verbiage of their handbook to include that the Library Director must work a minimum of 30 hours each week to qualify. Foreshoe was requesting an amendment to the library budget to include the cost of benefits for her and her family, which will amount to \$12,048.24. After discussing several scenarios on the possibility of funding this, the council recommended that Foreshoe discuss with the Library Board first to see what their thoughts are, what they can work out of the current budget, etc. and then come back to the council with a proposal. Mayor Sanders directed the city clerk to attend the library board meeting on Wednesday July 10th. Wilson expressed the need to have a council person there as well and Jill Peterson volunteered.
- Robbins motioned to approve Vickie Bushkofsky to the library board. Smit seconded the motion and it was approved unanimously.
- Peterson motioned to approve the LOST verbiage for the 2019 ballot. Smit seconded and the motion passed unanimously.
- Wilson motioned to approve the appointment of Ken Berding to Planning & Zoning Commission. Smit seconded the motion and it was approved unanimously.
- Robbins motioned to approve a resolution hiring lifeguards. Peterson seconded the motion. Roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Robbins. The mayor declared the resolution approved, adopted, and numbered 20-1.
- Robbins motioned to approve a resolution authorizing the destruction of city documents. Smit seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 20-5.

- Smit motioned to approve a resolution authorizing of funds for the payment of bonds. Peterson seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 20-3.
- Smit motioned to authorize the transfer of funds for the purpose of capital improvement investments. Peterson seconded the motion and roll call vote was as follows, Ayes: Peterson, Smit, Robbins; Nays, Wilson. Mayor Sanders declared the resolution approved, adopted, and numbered 20-4.
- Wilson motioned to approve a resolution terminating the paying agent and registrar and transfer agent agreements with Bankers Trust Company and new paying registrar agreement with BOKF. Robbins seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 20-6.

Mayor/Council Comments – None

Smit motioned to adjourn the meeting. Robbins seconded the motion and it passed unanimously. Adjournment at 9:35PM

Katy Flint, City Clerk

Scott Sanders, Mayor