

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:03PM on Monday, July 13th, 2020. Council Members in attendance were Jill Peterson, Nick Wilson, Dave Smit (via telephone), Brad Mulford, and James Robbins. Also, in attendance was; Pat Nuehring, Public Works Director and Brad Gardner, Police Chief. Mayor Sanders led the Pledge of Allegiance.

Peterson made a motion to approve the agenda and Robbins seconded the motion and it passed unanimously.

Mayor Sanders announced that it was the time and place for the public comment time. There was none.

Mayor Sanders asked the department heads to give brief updates to the council. PW Director Nuehring let the council know that they had to buy a new probe for the pool controller, but other than that, the pool was running smoothly. Chief Gardner let the council know that Franklin County was moving forward with the new software program. He also commented that a new laptop for Officer Brunstein's car would need to be purchased. He didn't have amounts for either of these. The City Clerk let the council know she was working on fiscal year end stuff and would be attending clerk school virtually at the end of the month. Mayor Sanders proposed the idea of having the city be involved with garbage pick-up to ensure everyone in town has it to help cut down on those who are burning garbage or dumping in dumpsters that aren't theirs.

Smit motioned to approve the consent agenda, Robbins seconded the motion, and it was approved unanimously. Those items approved in the consent agenda were: approval of 6/8/20 minutes, approval of July 2020 bills, approval of June 2020 finance report, approval of cigarette & tobacco license for Dollar General, and ABD License for Casey's General Store.

New Business

- A request from Amy Jensen was presented to the council to waive the NSF Fee applied by the city to their account due to bank error. After brief discussion, Wilson motioned to approve the request, Mulford seconded the motion, and it was approved unanimously.
- A request from Chris Noss was presented, asking the council to exempt a new housing structure from city utilities. PW Director Nuehring confirmed that there are no utilities near where the home is being built. Mulford motioned to approve the request, Smit seconded, and it passed unanimously.
- Chase Holien was present from WHKS, the city engineer to present the Street Evaluation Report that was conducted earlier this spring. He reported that according to their scale, none of the streets were rated extremely poor and there are 10 phases for repairing, replacing, streets. The report also included possible infrastructure needs of the city. There was discussion regarding Brickyard Road from the clubhouse down the hill and both Robbins & Mulford agreed that replacing that needed to be moved up in priority. Holien reported that these documents were considered living documents and as the city did improvements, they could update the documents. Larry Olk called in regarding fixing Brickyard Road and would like to see it repaired from the clubhouse to Tom Shreckengost's house. Holien couldn't provide a specific quote at this meeting to repair that stretch. Robbins assured Olk that the council is working on a plan to fix it correctly instead of just putting a band aid on it. Mulford stated that he felt Brickyard was top priority. Mayor Sanders & Councilman Mulford would like to meet with Heartland Asphalt to discuss the repairs that have done in the past and figure out what needs to be done so it lasts longer. Holien will determine an estimate for the next council meeting and the City Clerk will bring financials for the street fund as well.
- There was discussion regarding the rules for Galvin's Park Campground. No smoking in the bathrooms falls under the Clean Air Act, but signs need to be purchased to be installed. The council decided that discounts for number of days will no longer be given. The city clerk will bring a resolution to the next meeting approving the change.
- Smit motioned to approve a resolution authorizing the city clerk to issue deposit refunds for the SafeT Home without prior approval by the council. Mulford seconded the motion and roll call vote was as follows, Ayes:

Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 21-1.

- There was brief discussion regarding SafeT Home Rules, Regulations, & Deposit. Peterson then motioned to approve a resolution adopting the Rules, Regulations, & Deposit. Mulford seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, & numbered 21-3.
- There was brief discussion about requiring residents to register dogs in town. Robbins stated that he would like to see golf carts & UTV registrations on a future agenda as well.
- Mulford motioned to approve the purchase of Water Meter Reading Handheld device & 1 meter reading gun. Peterson seconded the motion and it passed unanimously.
- Robbins motioned to approve removing 4 large trees behind the Public Works Shop that are currently growing on top of the water line running from the well to the pump house. Peterson seconded the motion and it passed unanimously.
- PW Director Nuehring requested to repair the Shed at the cemetery. He is to bring at least 2 bids to the next council meeting for council approval.
- Mulford motioned to approve the repair of the sand shed (not to exceed \$5000). Wilson seconded the motion and it passed unanimously.
- Robbins motioned to approve a resolution authorizing debt transfers. Mulford seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 21-2.
- Smit motioned to approve a resolution authorizing the transfer of funds for the balancing of funds. Peterson seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 21-4.

Council Comments – Smit made comment that unplanned expenses need to be pre-approved by the council moving forward otherwise they would need to be absorbed by current budgets. Peterson commented that she would like to see public comments regarding topics to be only during the public comment time and set a time limit.

Smit motioned to adjourn, Mulford seconded the motion and it passed unanimously. Adjournment at 9:30PM.

Katy Flint, City Clerk

Scott Sanders, Mayor