

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor, Nick Wilson, at 7:00PM on Monday July 10<sup>th</sup>, 2017. Council Members in attendance were Jim Hegarty, JC McCaslin, Brad Mulford, and James Robbins. Absent was Mike McKee. Also in attendance were Pat Nuehring, Public Works Director and Sam Cain, Police Chief.

Mayor Wilson led the Pledge of Allegiance.

Hegarty motioned to approve the agenda, Mulford seconded the motion, and it passed unanimously.

Mayor Wilson announced that it was the time and place for the public forum. There was none.

Hegarty made a motion to accept the minutes from the regular session on 6/12 and special sessions on 6/14 & 6/26. Mulford seconded, motion carried unanimously.

Mulford made a motion to approve the bill listing. Robbins seconded the motion and it carried unanimously.

Mulford made a motion to approve the clerk's monthly finance report and Hegarty seconded the motion, it carried unanimously.

#### In Old Business:

- There was discussion regarding the city ordinance and fireworks. Doug Dohlman was present to express his feelings on the ordinance. He told the council he would like to see them limited to the 4<sup>th</sup> of July and a specific time frame along with having a strict fine if outside those parameters. Councilman Hegarty thought it would be a good idea to limit the discharge of fireworks to organizations only. Councilman McCaslin agreed with Hegarty. Mayor Wilson stated that there was confusion among the council at the meeting where the approval of permits took place and that the council had the discretion to limit days and times on the permits. Councilman Mulford would like to see limiting fireworks to ground displays only. Hegarty made a motion to amend the existing ordinance to only allow organizations to discharge fireworks as well as implementing a \$250 first offense fine and a \$500 second and subsequent fine. McCaslin seconded the motion and roll call vote was as follows, Ayes: Hegarty, McCaslin, Nays: Mulford, Robbins, Absent: McKee. Motion failed. Hegarty then motioned to table the discussion until the August meeting, Mulford seconded and it passed unanimously.

#### In New Business:

- There was brief discussion regarding Jim Emhoff of 104 W Crescent who had requested to be placed on the agenda asking for an extension on his delinquent utility bill. Emhoff was not present. Robbins motioned to shut his service off on 7/11 until the account is paid in full. Hegarty seconded the motion and it passed unanimously.
- Sueann Johnson of 117 Gilman paid her delinquent water bill, so no action was necessary.
- Carrie O'Connor from Sheffield Community Club was present to ask the council for some road closures on August 19<sup>th</sup> for People in the Park. After some discussion Mulford motioned to grant the road closures of South 7<sup>th</sup> and Gilman for the parade as well as South 5<sup>th</sup>, South 6<sup>th</sup>, Sherman, and Gilman Streets surrounding Legion Parkas well as the alley on the North side of St. John Lutheran Church for the events of the day. Robbins seconded the motion and roll call vote was as follows, Ayes: Hegarty, Mulford, Robbins, Nays: McCaslin. Motion passed.
- Mulford motioned to approve the ABD License for Casey's General Store. McCaslin seconded and it approved unanimously.
- Jessica Foreshoe, Library Director, was present to fill the council in on library board vacancies. There are three of them as Penny McCaslin, Pam Meints, and Mike Schluetter have resigned. She had two recommendations of Shenna English and Brenda VanHorn. She has some leads for the third vacancy. Mulford motioned to put the appointments on the August regular agenda. Hegarty seconded and it passed unanimously.

- The City Clerk updated the council on the situation with the city attorney. Three RFP's were sent out, but no responses were received. The council decided to leave the situation as is and no action was taken.
- Public Works Director Nuehring updated the council on the swimming pool. The repairs from the fire on July 2<sup>nd</sup> have all been made and the pool is up and working. He let the council know that there is one area concern and the pool is losing water on a higher level than previously. He said they will need to explore this situation in the fall when the pool is emptied.
- Mulford motioned to approved a resolution entering into a contract with Axon. Robbins seconded the motion and roll call was as follows, Ayes: Hegarty, McCaslin, Mulford, Robbins, Absent: McKee. Mayor Wilson declared the resolution approved, adopted, and numbered 18-2.
- The City Clerk presented two options for recodification. Hegarty motioned to select Iowa Codification, Option 1 presented. Mulford seconded the motion and it passed unanimously.
- A resolution entering into a rental contract with Router 12 was presented. This will provide a 3<sup>rd</sup> internet option for residents. Mulford motioned to approve the resolution. McCaslin seconded the motion and roll call vote was as follows, Ayes: Hegarty, McCaslin, Mulford, Robbins, Absent: McKee. Mayor Wilson declared the resolution approved adopted, and numbered 18-1.
- Ordinance 2018A Amending the Code of Ordinances of the City of Sheffield, Iowa by Amending and Adding Provisions Pertaining to Parking Violations was presented to the council per their request. After discussion regarding the parking of campers, RV's, and trailers in the city right of way Mulford motioned to have an ordinance written stating that the parking of those items cannot happen within 60ft of center line at intersections and also at the discretion of the code enforcement officer. McCaslin seconded the motion and it was approved unanimously. The city clerk will work with Iowa Codification to have the ordinance written.
- A resolution was presented pertaining to the Assistant City Clerk. After brief discussion, Hegarty motioned to approve the resolution approving the raise as presented. McCaslin seconded the motion and roll call vote was as follows, Ayes: Hegarty, McCaslin, Robbins, Nays: Mulford, Absent: McKee. Mayor Wilson declared the resolution approved, adopted, and numbered 18-3.

Mayor/Council Comments – The City Clerk informed the council that she had a complaint about a resident on South 2<sup>nd</sup> Street who had removed his sidewalk and made his entire front yard gravel. There had been a complaint at City Hall regarding this. After some discussions, it was decided that the City Clerk would send a letter to the homeowner to put the sidewalk back. There was discussion regarding burning in town, the council reviewed Ordinance 105.05 and determined that it was sufficient. There was discussion regarding the hours of the voting polls for the regular election in November. By changing the polling hours to noon till 8PM, the city could save approximately \$500.00. After brief discussion, the council decided to leave the polls 7AM-8PM.

Mulford motioned to adjourn the meeting, Robbins seconded the motion and it passed unanimously. Adjournment at 8:23PM.

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Katy Flint, City Clerk

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Nick Wilson, Mayor