

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor, Nick Wilson, at 7:00PM on Monday June 12th, 2017. Council Members in attendance were JC McCaslin, Brad Mulford, and James Robbins. Absent was Jim Hegarty & Mike McKee Also in attendance were Pat Nuehring, Public Works Director and Jace Winfrey, Public Works Assistant.

Mayor Wilson led the Pledge of Allegiance.

McCaslin motioned to approve the agenda, Robbins seconded the motion, and it passed unanimously.

Mayor Wilson announced that it was the time and place for the public forum. Dan Fields, Fire Chief was present with quotes for some fire hose and equipment needed by the department. Mayor Wilson asked Fields to stick around for agenda item #13.

Robbins made a motion to approve the minutes from the regular May session. Mulford seconded, motion carried unanimously.

McCaslin made a motion to approve the bill listing. Mulford seconded the motion and it carried unanimously.

McCaslin made a motion to approve the clerk's monthly finance report and Robbins seconded the motion, it carried unanimously.

In New Business:

- Mulford motioned to approve a "Resolution Adopting the Proposed Plan for Revitalization". McCaslin seconded the motion and roll call vote was as follows, Ayes: McCaslin, Mulford, Robbins; Absent – Hegarty & McKee. Mayor Wilson declared the resolution approved, adopted, and numbered 17-50.
- Chris Diggins from NIACOG presented and read "An Ordinance Designating Certain Areas of the City of Sheffield, Iowa, as Urban Revitalization Areas". Mulford motioned to accept the 1st reading of the ordinance, Robbins seconded and roll call vote was as follows, Ayes: McCaslin, Mulford, Robbins; Absent: Hegarty, McKee. Robbins motioned to waive the 2nd and 3rd reading of the ordinance, Mulford seconded and roll call vote was as follows, Ayes: McCaslin, Mulford, Robbins; Absent: McCaslin & McKee. McCaslin made a motion for the final adopting of Ordinance No 2017-A. Robbins seconded the motion and roll call vote was as follows, Ayes: McCaslin, Mulford, Robbins; Absent: Hegarty & McKee.
- There was discussion regarding the current city ordinance and the new state law about fireworks. The county is allowing fireworks during the state allowed periods of time. At this point the existing city code, which does not allow the discharge of fireworks without council approval and liability insurance will stand. After some further discussion, Mulford motioned to table the discussion and Robbins seconded the motion and passed unanimously.
- The City Clerk asked to purchase three new cabinets for city hall to replace unsafe shelves and boxes and expand the amount of organization. She explained that these were requested budget items for FY2018. Mulford motioned to allow the purchase, Robbins seconded the motion, and it passed unanimously.
- The public works director requested to purchase \$7500 worth of water meter radio reads, which was a FY2018 budgeted item. Mulford approved the purchase, McCaslin seconded the motion and it passed unanimously.
- McCaslin motioned to approve the cigarette license for Dollar General, Mulford seconded the motion and it passed unanimously.
- Robbins motioned to approve the cigarette license for Casey's General Store, Mulford seconded the motion and it passed unanimously.

- Robbins motioned to approve the closing of South 1st Street from Gilman to the north side of Creative Cabinets on Monday nights for Sheffield Area Farmers Market. Mulford seconded the motion and it passed unanimously.
- McCaslin motioned to approve a resolution hiring a Head Lifeguard and additional lifeguards. Robbins seconded the motion and roll call vote was as follows, Ayes: McCaslin, Mulford, Robbins; Absent: Hegarty & McKee. Mayor Wilson declared the resolution approved, adopted, and numbered 17-52.
- A preliminary proposal by Router 12 was presented asking for water tower rental space for an internet tower in the amount of \$200 per month. Mulford made a motion to approve the preliminary proposal, Robbins seconded the motion and roll call vote was as follows, Ayes: McCaslin, Mulford, Robbins; Absent: Hegarty & McKee.
- There was discussion regarding obtaining a new city attorney. The city has received several recommendations from other surrounding cities. Mulford volunteered to work with the city clerk to start the process. Mulford made a motion to have himself work with the city clerk to start the process of obtaining a new city attorney. McCaslin seconded the motion and it passed unanimously.
- The Public Works Director updated the council on the current situation of the boiler. There is some warping and other problems with it. They are doing their best to limp it along the remainder of this pool season.
- The Police Department has gone over their FY2017 budget by approximately \$6000. There was discussion regarding unbudgeted purchases as well as overtime. After lengthy discussion, Robbins motioned to have a special session on Wednesday June 14th at 7PM to set a date for a public hearing for a budget amendment. He also included requiring the police department to be present at the meeting to discuss the situation. Mulford seconded the motion and it passed unanimously.
- Robbins motioned to approve a resolution approving a merit raise for Public Works Assistant, Jace Winfrey. Mulford seconded the motion and roll call vote was as follows, Ayes: McCaslin, Mulford, Robbins; Absent: Hegarty & McKee. Mayor Wilson declared the resolution approved, adopted, and numbered 17-51.

Mayor/Council Comments – Supervisor Eberling was present to give an update on the replacement of the C13 bridge replacement. The county has recently passed a resolution setting a temporary speed limit on the gravel roads. The city would like to do the same on 255th Street. Eberling will get a copy of the resolution to the city clerk. The clerk informed the council that there is Wild Parsnip along the walk trail again and it is considered a noxious weed and it needs to be sprayed. They asked the clerk to talk with Jon Swanson at Sukups as they helped us last year with this. If they can't, she is to hire someone else to take care of it.

Mulford motioned to adjourn the meeting, Robbins seconded the motion and it passed unanimously. Adjournment at 9:00PM.

Katy Flint, City Clerk

Nick Wilson, Mayor