

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor, Nick Wilson, at 7:00PM on Monday May 8th, 2017. Council Members in attendance were Jim Hegarty, JC McCaslin, Mike McKee, Brad Mulford, and James Robbins. Also in attendance were Pat Nuehring, Public Works Director and Sam Cain, Police Chief

Mayor Wilson led the Pledge of Allegiance.

Mulford motioned to approve the agenda, Hegarty seconded the motion, and it passed unanimously.

Mayor Wilson announced that it was the time and place for the public forum. There was none.

McKee made a motion to approve the minutes from the regular April session. Robbins seconded, motion carried unanimously.

Hegarty made a motion to approve the bill listing. McCaslin seconded the motion and it carried unanimously.

Robbins made a motion to approve the clerk's monthly finance report and Mulford seconded the motion, it carried unanimously.

McCaslin motioned to opened the Public Hearing Accepting comments regarding the FY2017 Budget Amendment 2, Mulford seconded it, and it passed unanimously at 7:05PM. No one from the public was present with statements. Mulford motioned to close the public hearing, McCaslin seconded, and it passed unanimously. Public Hearing closed at 7:07PM.

In Old Business:

- After reviewing a variety of options for supplies for the swimming pool, Mulford made a motion to purchase 6 Country Club Economy Dining Chair from Recreation Supply Company. McCaslin seconded the motion and it passed unanimously.

In New Business:

- Robbins made a motion to approve the ABD License for Ridge Stone Golf Club, Hegarty seconded the motion and it passed unanimously.
- Robbins motioned to approve a Fireworks Permit Application, McKee seconded the motion, and it passed unanimously.
- Scott Conlon approached the council requesting that Relay for Life be allowed to shoot off fireworks at their event on July 29th. McCaslin motion approve their request as long as they have an application filled out and the proper proof of insurance, Robbins seconded the motion and it passed unanimously.
- Chris Diggins from NIACOG was present to review documents with the council. Mayor Wilson, Mayor Pro-Tem Hegarty, and City Clerk Flint signed the Signature Authorization for Alternate Signators. McKee motioned to approve the Code of Conduct, Mulford seconded the motion and it passed unanimously. Hegarty motion to approve the Policy on the Prohibition of the Use of Excessive Force, McCaslin seconded the motion and it passed unanimously. Robbins motioned to approve the Civil Rights-Fair Housing-Equal Opportunity Applicable Laws & Regulations, McKee seconded and it passed unanimously. Hegarty motioned to approve Resolution #17-47 Procurement Policy, McKee seconded the motion and it passed unanimously. McKee motioned to approve the Residential Anti-Displacement and Relocation Assistance Plan, Robbins seconded it and it passed unanimously.
- Mulford motioned to approve a declaration showing Sheffield's support of Mental Health Month – May 2017, Robbins seconded the motion and it passed unanimously.
- The next item on the agenda was Nick Graham from Rolfe Iowa who was upset with the Police Department. He was not present at the meeting so there was no discussion.

- Mulford motioned to approve the purchase of a pool vacuum, Hegarty seconded the motion, and it passed unanimously!
- Jon Schmitt approached the council regarding the water service line break near his properties on East Gilman. He felt that the repair was actually the responsibility of the city. He was also asking the city for a month free of water service due to the fact that he was without water service for 6 days. After lengthy discussion, Mulford motioned to follow the city ordinance for both issues, which means the repair is Schmitt's expense and there will be no adjustment to his water bill for the month of May. McKee seconded the motion and it passed unanimously.
- Sheri Bogue, representing Relay for Life, approached the council asking to use 12 of the city's picnic tables and allow Relay for Life participants to use the pool for free. McCaslin motioned to approve both requests and actually have a free swim day for everyone on July 29th. Robbins seconded the motion and it passed unanimously.
- Pat Nuehring informed the council that one of the blowers at the lagoon had stopped working and had a quote for repairs. McCaslin proposed repairing all three blowers while we were at it. Robbins motioned to repair the one blower based on the bid that Nuehring had obtained. Hegarty seconded the motion, motion carried, Ayes: Hegarty, Mulford, Robbins; Nays: McCaslin, McKee.
- Campground Host, Jamie Peters, approached the council and asked for permission to put up a temporary carport by her campsite. Hegarty motioned to approve the request, Mulford seconded the request and it passed unanimously.
- The City Clerk informed the council that a financial audit or exam would need to take place after FY17 due to the amount of expenditures. McKee motioned to just use the State Auditor's office for the process, McCaslin seconded the motion, and it passed unanimously.
- Robbins motioned to approve a resolution approving the FY2017 Budget Amendment 2. Mulford seconded the motion and roll call vote was as follows, Ayes: Hegarty, McCaslin, McKee, Mulford, & Robbins. Mayor Wilson declared the resolution approved, adopted, and numbered 17-48.
- Hegarty made a motion to approve a resolution hiring Courtney Larson as swimming pool manager, Travis Fekkers as head lifeguard, and the rest of the lifeguards for the 2017 summer. McCaslin seconded the motion and roll call vote was as follows, Ayes: Hegarty, McCaslin, McKee, Mulford, and Robbins. Mayor Wilson declared the resolution approved, adopted, and numbered 17-49.
- The City Clerk was approached by Dennis Carlson, who has the Black Rhino on display at his Learning Lodge about insuring the animal. After discussing options with Tim Christenson, Insurance agent for the city, and amongst the council, McKee made a motion to not insure the animal, but to have a simple contract drafted indemnifying the Carlson's of any responsibility. Robbins seconded the motion and it passed unanimously.
- Two people were interested in filling the vacant position of Zoning Administrator: John Colombo & Troy Pals. Mayor Wilson informed the council that Colombo had volunteered first. McKee made a motion to appoint Colombo as Zoning Administrator. Mulford Seconded and vote was as follows, Ayes: Hegarty, McKee, Mulford, and Robbins; Nays: McCaslin.
- Mulford made a motion for the city to continue the Sheffield Area Farmers Market this summer and to have City Clerk Flint head up the organization. Hegarty made a motion and it passed unanimously.
- The next item on the agenda was reading a new ordinance numbered 69.06. The City Attorney, Megan Rosenberg, had not completed the ordinance and sent it to the City so no action was taken.

Mayor/Council Comments – Following the council vote at the last regular council meeting, Mayor Wilson met with City Attorney Rosenberg regarding concerns that the city has. Unfortunately, no change has happened in Rosenberg's performance for the city so it was recommended to look into the process to obtain new counsel. Kyle Winters had inquired at City Hall earlier in the day about the repair of McKinley Street. Nuehring told the council that the water trucks will be

done in the next 2 weeks or so then he will be filling holes with grindings until the fall when we can hopefully resurface the street. Hegarty reported that at the last Franklin County EMC meeting he was at, he was informed that the batteries in the tornado siren need to be replaced and each city is responsible. It will be about \$1000. Hegarty showed the council a sample of a fireworks ordinance to coincide with the new state law. McCaslin received complaints of the pop can bin overflowing, it is the Community Club's responsibility and it's been taken care of. It was noted that C13 will be closing at the bridge on May 30th for the replacement of the bridge. A safety advisor committee will be formed with McKee and Mulford as council representatives.

McKee motioned to adjourn the meeting, Mulford seconded the motion and it passed unanimously. Adjournment at 8:35PM.

Katy Flint, City Clerk

Nick Wilson, Mayor