

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:00PM on Monday, April 13th, 2020. Council Members in attendance were Jill Peterson, Nick Wilson, Dave Smit (via telephone), Brad Mulford, and James Robbins. Also, in attendance was; Pat Nuehring, Public Works Director and Brad Gardner, Police Chief. Mayor Sanders led the Pledge of Allegiance.

Mulford made a motion to approve the agenda and Peterson seconded the motion and it passed unanimously.

Mayor Sanders announced that it was the time and place for the public comment time. Members of the public attended via tele-conferencing due to the COVID-19 Pandemic. Councilman Wilson distributed letters sent from Sheffield EMS regarding precautions for the Sheffield Police Department and Fire Department due to COVID-19. Chief Gardner reported that he was still waiting for appropriate PPE from Franklin County EMA. Josh Baker of Chapin was on the call to address the council regarding his records request and conversations that had occurred between himself, the mayor, and police chief. The Mayor stated that this wasn't the time or place to discuss these things. The city attorney is preparing a response for IPIB, who will then communicate with Josh.

Mulford motioned to approve the consent agenda as posted. Smit seconded the motion and it was approved unanimously. Those items being approved: Minutes from the 3/9/2020 regular session, bill list for April 2020, and approval of the March 2020 finance report.

New Business

- John Swanson was present (via tele-conference) to request permission for Sukup Mfg to install a drainage tile from the west side of the building to the drainage ditch to help with rainwater runoff. Mulford made a motion to approve the project, Peterson seconded the motion, and it was approved with Robbins abstaining due to conflict of interest.
- Swanson also brought it to the attention of the council that all the smaller trees along the drainage ditch need to be removed to avoid an ice dam build up each spring and the potential to flood the city. PW Director Nuehring stated that they had taken care of a lot of the trees from 255th Street to Sherman Street, but could not go past that. After more discussion, Mayor Sanders said they would look into options and revisit it later this spring or early summer. Councilman Smit suggested trying to find a more permanent solution.
- There was discussion regarding the #3 Budget Amendment regarding the library budget. Previously at a meeting, the council had motioned to approve a budget amendment in the amount of the grants received for the library. Councilman Peterson stated that she understood the work and time to obtain donations, reimbursements, etc and felt that the amendment should include all of these. Smit agreed with approving the grants & donations, but stated that the 2 reimbursements were things that the city was already covering and so he was not in favor of that increase. Wilson stated that the director is going above and beyond to get reimbursements so she should get those. Mayor Sanders stated that the money was originally budgeted for internet and so not necessary to reimburse to spend on something else. Wilson suggested "splitting" the reimbursements" between the library and the city. Wilson made a motion to approve an amendment in the amount of \$10,400 for the library. Robbins seconded the motion and it was approved unanimously.
- Scott Conlon was in attendance (via tele-conferencing) to request permission for the Lions club to start fundraising with the anticipation of replacing the existing sign in City Park. Mulford made a motion to approve the request, Peterson seconded, and it was approved unanimously.
- 3 sealed bids for the hayfield were opened and presented in the amounts of \$150, \$146.34, and \$54.88 per acre.
- Robbins made a motion to approve and award the Hayfield rental contract with Jeff Rooney. Mulford seconded the motion, and roll call vote was as follows; Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 20-48.
- 2 bids were presented for mosquito control. One from Landgraphics out of Belmond and one from Mosquito Control of Iowa out of Rolfe. After much discussion, Mulford motion to table a decision until more information can be obtained. Peterson seconded the motion and it was approved unanimously.

- Wilson made a motion to approve a resolution amending page 40 of the employee hand book. Smit seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 20-47.
- Robbins made a motion to approve a resolution setting the public hearing for FY20 Budget Amendment #3. Mulford seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 20-50.
- Mulford motioned to approve a resolution authorizing the destroying of public records. Peterson seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 20-46.
- Peterson made a motion to approve a resolution regarding annual raise for the Public Works Assistant. Robbins seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 20-45.

Council Comments – None

Smit motioned to adjourn, Robbins seconded the motion and it passed unanimously. Adjournment at 8:15PM.

Katy Flint, City Clerk

Scott Sanders, Mayor