

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor, Nick Wilson, at 7:00PM on Monday April 10th, 2017. Council Members in attendance were Jim Hegarty, JC McCaslin, Mike McKee, Brad Mulford, and James Robbins. Also in attendance were Pat Nuehring, Public Works Director; Sam Cain, Police Chief; and Colten Kensett, Police Deputy.

Mayor Wilson led the Pledge of Allegiance.

Chief Cain requested to move agenda items #17 and #19 to the beginning of the new business along with changing the Performance Review from a closed session to an open session. McKee motioned to approve the agenda with those changes, Mulford seconded the motion, and it passed unanimously.

Mayor Wilson announced that it was the time and place for the public forum. Sheri Bogue asked for clarification on the fee schedule regarding research. Mayor Wilson said he would look into it. Chris Fenimore was present to share his concerns about a traffic stop between Chief Cain and his son. Several residents were present to speak positively on behalf of Chief Cain.

Robbins made a motion to approve the minutes from the regular March session. McKee seconded, motion carried unanimously.

Hegarty made a motion to approve the bill listing. Mulford seconded the motion and it carried unanimously.

McCaslin made a motion to approve the clerk's monthly finance report and Robbins seconded the motion, it carried unanimously.

McKee motioned to open the Public Hearing Accepting comments regarding the Urban Revitalization Plan, McCaslin seconded it, and it passed unanimously at 7:20PM. Chris Diggins from NIACOG was present to answer any questions. No one from the public was present with statements. McKee motioned to close the public hearing, Mulford seconded, and it passed unanimously. Public Hearing closed at 7:22PM.

In Old Business:

- Four sealed bids were presented to purchase the spare truck tires that belonged to the Fire Dept. McCaslin made a motion to accept a bid from Kelley Toppers in the amount of \$302.50 for the four tires. McKee seconded the motion and it approved unanimously.
- An update regarding camera monitoring of the burn site was given. Cost for MidAmerican to put a transformer in would be about \$1700. Mulford is the Community Contact for our community and he can gift \$500 towards a project and would do so for this project. The quote from Electronic Engineering for the camera system was \$1500. An electrician quote to get everything tied together was about \$900. McKee would like to see the city wait and consider it for the next budget season. There was question about a camera system operating on solar power. That will be looked into.

In New Business:

- During the Performance Review of Chief Cain, the council and mayor expressed concerns about a few different situations and concerns that have been brought to their attention including: traffic stop of Fenimore, an incident with a small child, Sheriff's deputy, and Cain at the school, proper training of Kensett and body camera, Cain going around the council to discuss changing ordinances with the city attorney. There was lots of discussion back and forth. No changes or decisions were made.
- An anonymous letter was sent to the council regarding a concern of students riding along with the police department. McKee expressed that he felt the council should be aware of who, when, the frequency, and have a liability form signed by the student and the parents. After further discussion, Robbins motioned to continue allowing police ride-alongs for students with parental consent/liability signed off. Mulford seconded the motion and it passed unanimously.

- Jason Arndt was present on behalf of the West Fork After Prom committee to ask the council if they would provide an officer to accompany the students to after-prom in Fort Dodge. It is a requirement of Fort Frenzy. Hegarty motioned to allow Kensett to accompany the after-prom group to Fort Dodge with the group, riding along with the group, and for Cain to be on-call or the Sheriff's department. Mulford seconded the motion and it passed unanimously.
- Hegarty motioned to approve a resolution approving CDBG Administration contract with NIACOG. Robbins seconded the motion and roll call vote was as follows, Ayes: Hegarty, McCaslin, McKee, Mulford, Robbins. Mayor Wilson declared the resolution approved, adopted, and numbered 17-45
- A request from Gary LaRue (owner of Deb's Wild Horse Saloon) was presented asking the council to consider the ally on the west side of his building be made one-way from the north to the south. LaRue was not present to answer any questions by the council. Robbins said he would be more comfortable having it one-way traffic from the south to the north. McCaslin made a motion to leave the traffic flow as it is. McKee seconded the motion and it passed unanimously.
- There was brief discussion regarding the replacement of the Southwest shelter house in City Park. The initial estimate was about \$22000. A grant in the amount of \$12500 has been obtained to help cover the cost. Hegarty motioned to get a ballpark estimate for the project. Robbins seconded the motion and it passed unanimously.
- The City Clerk presented information to the council regarding updating the playground equipment at City Park. She received a \$4500 grant on behalf of the city to go towards this project. She has roughly estimated the entire project to cost about \$13000-\$14000 to complete. She presented some ideas for playground pieces. McKee made a motion to have Robbins work with the city clerk to come up with a firm list of equipment pieces. McCaslin seconded the motion and it passed unanimously.
- At last month's meeting, a resolution was passed setting a fee schedule for Municipal Infractions. The city has since found out that because an ordinance already exists, the original ordinance needs to be amended or the resolution must be rescinded. Robbins made a motion to amend Ordinance #14.03.1 to match the fee schedule of the resolution. Hegarty seconded the motion and it passed unanimously.
- There was discussion regarding sidewall heights of accessory buildings in residential zoned areas. McCaslin made a motion to establish an ordinance stating that all accessory building side-wall heights cannot exceed 10ft. 12-foot sidewall heights will be allowed with an approved variance. McKee seconded the motion and it passed unanimously.
- Development of the hayfield was briefly discussed. Ben Rust currently holds the 4-year lease and needs to reseed it. McCaslin made a motion to allow Rust to reseed and grow an alternative for 1 year with the request of soybeans and give neighbors notice when/if he will be applying herbicides or pesticides. Mulford seconded the motion and it passed unanimously.
- Two people have approached the Mayor about being campground host. McCaslin motioned to have Jamie Peters be the campground host in exchange for free camping. He also motioned to have a contact of expectations drafted to accompany this. Robbins seconded the motion and it passed unanimously.
- Mulford motioned to offer a pool pass incentive of \$10 off a family pass, \$5 off a single pass from now until May 15th. Hegarty seconded the motion and it passed unanimously.
- The City Clerk presented information regarding the possibility of starting a local economic development group to focus on small-business and housing development. There was worry about getting people to volunteer. McCaslin made a motion to go ahead and try to gather people to create one. Mulford seconded the motion and it passed unanimously.
- Robbins made a motion to set the public hearing for the second budget amendment for the May 8th regular session at 7PM. McKee seconded the motion and it passed unanimously

- Hegarty motioned to approve a resolution entering into a Municipal Advisor Services agreement with DA Davidson. Robbins seconded the motion and roll call vote was as follows, Ayes: Hegarty, McCaslin, McKee, Mulford, Robbins. Mayor Wilson declared the resolution approved, adopted, and numbered 17-46.
- Robbins motioned to approve the closure of South 2nd Street from Gilman and Sherman for a car show on the same day as People in the Park. McKee seconded the motion and it passed unanimously.
- Hegarty inquired about the purchase of more lounge chairs for the swimming pool and an additional basketball hoop. The clerk will collect prices and report back at the next council meeting.
- There is concern where the city attorney is concerned and request/items not being addressed or taken care of in a timely manner. Robbins motioned to have the mayor speak with her and explain concerns. Hegarty seconded the motion and it passed unanimously.
- There was discussion regarding the amendment of Ordinance 70.02. There is also parking tickets addressed in Ordinance 69.13.2.4. That ordinance will need to be amended as well to match 70.02.

Mayor/Council Comments – Mayor Wilson had two formal complaints regarding properties at 459 North 2nd Street and 222 S 4th Street. They will be served nuisance violation notices. Pat Nuehring reported to the council that he spoke to WHKS and they will be recommending that the contractor of the water main project bore as many of the lines as possible. McCaslin commented that he would like to see burning of leaves, etc in the city ended. The rest of the council was divided.

McCaslin motioned to adjourn the meeting, Mulford seconded the motion and it passed unanimously. Adjournment at 9:52PM.

Katy Flint, City Clerk

Nick Wilson, Mayor