

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:00PM on Monday, March 9th, 2020. Council Members in attendance were Jill Peterson, Nick Wilson, Brad Mulford, and James Robbins. Also, in attendance was; Pat Nuehring, Public Works Director and Cody Brunstein, Police Officer.

Mayor Sanders led the Pledge of Allegiance.

Smit made a motion to approve the agenda with the removal of item #20. Robbins seconded the motion and it passed unanimously.

Mayor Sanders announced that it was the time and place for the public comment time. Matt O'Brien from NIACOG was present to talk to the council regarding the status of the Derelict Building grant application. It was not submitted this year due to confusion between the EPA, DNR, and OSHA regarding the handling of asbestos in the building at 112 Gilman. There was considerable discussion regarding the city's options at this point. Denny Campbell was also present to ask about the possibility of having the Summer Jam at the campgrounds. It was confirmed that Ridgestone will be opening again this year, so maybe that was a possibility with the campgrounds as a back-up. Councilman Robbins told him to come back on the agenda in May or June if he needed to use the campground.

Mayor Sanders opened the Public Hearing for FY21 Budget at 7:25. There was no comment, so he closed it.

Police Officer Brunstein presented the updated stat sheet for the police department. Chief Gardner has been on vacation.

Public Works Director Nuehring gave an update on public works departments

City Clerk Flint informed the council it was business as usual the last month.

Mayor Sanders had no updates.

Smith motioned to approve the consent agenda as posted. Mulford seconded the motion and it was approved with Robbins abstaining due to conflict of interest. Those items being approved: Minutes from the 2/10/20 Regular Session, March 2020 Bills, February 2020 Financial Report, and ABD Licenses for Deb's Wild Horse Saloon, Dollar, General, & Brickyard Bistro.

New Business

- Katie LaBree from FCDA was present to give the council some information on what is included in the establishment of an Industrial/Business park.
- There was discussion about a resident request for a "No Trucks" sign on S1st Street. After discussion, the Mayor will make contact with the truck driver.
- Robbins motioned to approve Officer Brunstein to take EMT training and become a member of the Sheffield EMS. Peterson seconded the motion and it was approved unanimously.
- There was discussion regarding gathering bids for water, sewer, and storm sewer projects. Mulford motioned that 2 or more bids should be gathered on projects over \$1000. Wilson seconded and it was approved unanimously.
- Smit motioned to approve a resolution approving ACH payments for City Utility Bills. Robbins seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 20-42.
- There was discussion regarding the rental fee for the SafeT home at the campground when it's completed. Wilson made a motion to approve a fee of \$25 per night of \$125 per week. Mulford seconded the motion and it was approved unanimously.
- There was discussion regarding the outstanding 28E Fire Agreements. Robbins will reach out to Fire District 2, Sanders will reach out to Geneseo Township.
- Robbins made a motion to approve the 20/21 ICAP Premiums. Smit seconded and it was approved unanimously.

- Wilson made a motion to advertise for sealed bids for Hayfield rent in the Sheffield Press and on Facebook for 2 weeks. Robbins seconded the motion and it was approved unanimously.
- Wilson motioned to approve the purchase of a new City Hall Software module using as much funding from FY20 as possible. Smith seconded the motion and it was approved unanimously.
- Robins motioned to approve a resolution pertaining to CD #10708 for water capital, rolling it into a new 15-month CD. Smit seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 20-35.
- Robbins motioned to approve a resolution pertaining to CD#107070 for sewer capital, rolling it into a new 15-month CD. Mulford seconded the motion and roll call was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 20-36.
- There was extensive discussion regarding the FY20 Budget Amendment #3.
- Mulford motioned to approve a resolution hiring a Parks Maintenance Worker. Robbins seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 20-37.
- Mulford motioned to approve the hiring of a Swimming Pool Manager. Peterson seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, numbered 20-38.
- Mulford motioned to approve the hiring of lifeguards and setting wages. Peterson seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 20-39.
- Robbins motioned to approve setting a public hearing for FY20 Budget Amendment #3. Peterson seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared a resolution approved, adopted, and numbered 20-40.
- Smit motioned to approve the FY21 Budget. Peterson seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 20-31.
- Mulford motioned to approve a resolution approving an annual raise for public works director. Robbins seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 20-43.

Council Comments – Mayor Sanders presented the idea of someone representing the city attending the Iowa Rural Initiative. Mayor Sanders is to attend and if he can't, city clerk can.

Robbins motioned to adjourn, Mulford seconded the motion and it passed unanimously. Adjournment at 8:53PM.

Katy Flint, City Clerk

Scott Sanders, Mayor