

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:00PM on Monday March 11th, 2019. Council Members in attendance were Jill Peterson, Nick Wilson, Dave Smit, , and James Robbins. Brad Mulford was absent. Also, in attendance was Pat Nuehring, Public Works Director; Brad Gardner, Police Chief; and Cody Brunstein, Police Officer.

Mayor Sanders led the Pledge of Allegiance.

Wilson made a motion to approve the agenda as posted. Robbins seconded the motion and it passed unanimously.

Mayor Sanders announced that it was the time and place for the public comment time. There was none.

Smit motioned to approve the minutes from the regular and two special sessions in February, Peterson seconded the motion and it passed unanimously.

Wilson motioned to approve the bills as presented, Robbins seconded and the motion passed unanimously.

Smit motioned to approve the finance report as presented, Robbins seconded and the motion passed unanimously.

Police Chief Gradner gave an update. He has been on the job for one week. Police Officer Brunstein started today. They've met with Sheriff Dodd and Thomas Craighton with the county EMC. They are slowly working through things.

Public Works Director Nuehring gave an update to the council. His department has been moving a lot of snow and trying to get storm sewer intakes opened up. He also let the know that Brandon passed Water Distribution I test and is getting registered for the next test. They will be closing Galvin's Park with barricades to avoid people from tearing up the grass. Wilson asked about a bonus raise for Emhoff for completing testing. Mayor Sanders said they will discuss this later after he's passed a couple more tests.

City Clerk Flint reported that the city will be having their insurance audit on Wednesday. She is registered for clerk school in July. After that week, she will be able to apply for city clerk certification and finance officer certification.

Mayor Sanders gave a brief update to the council regarding the campground. The Hartman family will be this year's hosts.

New Business

- Robbins motioned to approve an amendment to the vacation policy of the Employee Handbook. Smit seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 19-38.
- Peterson made a motion to sponsor a flower pot for main street this year. Smit seconded the motion and it passed unanimously.
- Smit motioned to approve a resolution hiring and setting the wage for a police officer. Robbins seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 19-39.
- Smit motioned to approve a resolution hiring and setting the wage for the police chief. Peterson seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 19-40.
- Chief Gardner explained to the council that all state and local government agencies are in the process of ordering new vehicles and is asking the council for permission to order the new squad car. He did go over the spec sheet a little bit and found a few ways to save the city a little money. After a little further discussion, Smit motioned to approve the ordering of the squad car as well as the city clerk contacting the bonding attorney to start the bond process. Robbins seconded the motion and it passed unanimously.
- Robbins motioned to approve a tax abatement for Sheffield Cattle Co. Smit seconded the motion and it passed unanimously.
- Mayor Sanders and Councilman Peterson gave an update to the council about conducting three interviews for Swimming Pool Manager. Councilman Peterson then gave their recommendation: Ashley Francis as Swimming Pool Manager, Raegan Arbegast as Assistant Swimming Pool Manager. Peterson commented that they feel

together, they will make a great team! Smit then motioned to approve the hiring of Raegan Arbegast as Assistant Pool Manager, Robbins seconded and it passed unanimously. Smit then motioned to approve a resolution hiring and setting wage for the swimming pool manager. Robbins seconded and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 19-42.

- The city clerk presented a sewer CD that was due coming up. The council discussed options to use it to make an extra bond payment. The city clerk will get answers to all the questions. Smit motioned to approve a resolution rolling the CD into the sewer savings account for the time being. Wilson seconded the motion and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 19-41.

Mayor/Council Comments – Nuehring brought up the water main project and mentioned that the council needs to decide at the next meeting which alternate they will proceed with. Mayor Sanders asked if everyone was ok with advertising for lifeguards, ok to proceed.

Smit motioned to adjourn the meeting. Peterson seconded the motion and it passed unanimously. Adjournment at 8:05PM

Katy Flint, City Clerk

Scott Sanders, Mayor