

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor, Nick Wilson, at 7:00PM on Monday March 13th, 2017. Council Members in attendance were JC McCaslin, Mike McKee & Brad Mulford. Jim Hegarty was absent. Also in attendance were Pat Nuehring, Public Works Director and Sam Cain, Police Chief.

Mayor Wilson led the Pledge of Allegiance.

McCaslin made a motion to approve the agenda with the change of moving item #7 of new business to #2. McKee seconded, motion carried unanimously.

Mayor Wilson announced that it was the time and place for the public forum. Karen Mitchell from Franklin County Development Association was present to give the council an update. She updated the council about a couple different projects in the beginning stages. She also expressed interest in meeting with Mayor Wilson to discuss the possibility of an industrial park in Sheffield.

Mulford made a motion to approve the minutes from the regular February session. McCaslin seconded, motion carried unanimously.

McKee made a motion to approve the bill listing. Mulford seconded the motion and it carried unanimously.

McCaslin made a motion to approve the clerk's monthly finance report and McKee seconded the motion, it carried unanimously.

Mayor Wilson opened the Public Hearing for the FY2018 Budget at 7:08PM. No one from the public was present with statements. Mulford motioned to close the public hearing, McCaslin seconded, and it passed unanimously.

Mayor Wilson opened the Public Hearing on the Water Revenue Loan & Disbursement Agreement at 7:10PM. No one from the public was present with statements. McKee motioned to close the public hearing, Mulford seconded, and it passed unanimously.

In Old Business:

- One sealed bid was presented for purchasing the fire truck. McCaslin motioned to accept the bid of \$300 to purchase the old fire truck from Karen Rooney, Mulford seconded the motion and it passed unanimously.

In New Business:

- 2 applications were received for the vacant position on the city council of Sheri Bogue & James Robbins. Mulford made a motion to appoint James Robbins to the city council to fulfill the remainder of the year. McKee seconded and it passed unanimously. Mayor Wilson then led Robbins in the Oath of Office.
- McCaslin motioned to approve a resolution recognizing the Sheffield Lions Club. Robbins seconded the motion and roll call vote was as follows: Ayes – McCaslin, McKee, Mulford, Robbins. Mayor Wilson declared the resolution approved, adopted, and numbered 17-34. Mayor Wilson then presented a certificate on behalf of the city showing appreciate of the service of the Lions Club in the community. Larry Olk was present to receive the certificate.
- Nathan Summers, Financial Advisor, from DA Davidson was present to explain debt limit and the proposed projects by the city. He will remain "on call" for service to the city with the upcoming projects.
- Kevin Graves and Chase Holien from WHKS were present to present the final plans of the Water Main Replacement project to the council. He went through those plans with the council and then McKee motioned to approve the plans, Mulford seconded the motion, and it passed unanimously.
- Doug Foreshoe from Bergland & Cram was present to present a contract of service to develop plans for a potential new fire station. McKee motioned to approve a resolution authorizing the Mayor to sign the service proposal between Bergland & Cram and the City of Sheffield. McCaslin seconded the motion and roll call vote was as

follows, Ayes: McCaslin, McKee, Mulford, & Robbins. Mayor Wilson declared the resolution approved, adopted, and numbered 17-41.

- McCaslin motioned to approve an ABD License for Dollar General, Robbins seconded, and it passed unanimously.
- McKee motioned to approve an ABD License for Block 10, Mulford seconded, and it passed unanimously.
- Mayor Wilson proposed opening the burn site on April 1st. There was discussion regarding placing security cameras at the location instead of having it locked and manned by employee. Mayor Wilson had a verbal estimate of \$2500-\$3000 to do so. Public Works Director Nuehring mentioned that we need check with the DNR on regulations surrounding the site. McCaslin motioned to open the burn site on Saturdays as of April 1st, and have Valerie Borseth be the attendant on Saturday mornings while looking into the possibility of security cameras. Robbins seconded the motion and it passed unanimously.
- Mulford motioned to sell the 4 street tires that the fire department has on Facebook and Craigslist, asking for sealed bids due at the next regular council meeting in April. McCaslin seconded the motion and it passed unanimously.
- McCaslin made a motion to purchase 45 Radio Read Transmitters and 1 year of Sensus Support from Municipal Supply Inc. Mulford seconded and it passed unanimously.
- McCaslin made a motion to purchase 2 garage door openers from Overhead Door Co of Mason City and have them installed with the entire project not to exceed \$1500. Robbins seconded and it passed unanimously.
- Mulford motioned to accept a verbal bid of \$2500 from Dan Peterson to replace the water valve at Gilman and S 1st Street. McKee seconded the motion and it passed unanimously.
- McCaslin motioned to purchase two new tires for the road grader from Graham Tire in the amount of \$1324.50. Robbins seconded the motion and it passed unanimously.
- There was discussion regarding advertising for the hiring of a swimming pool manager and lifeguard. Advertisement will be done on Facebook, the webpage, West Fork High School, and with Mid-American Publishing.
- There was discussion regarding cemetery lots that may be abandoned. Mulford made a motion to start the process to find out how to handle this situation and the rules and regulations. Robbins seconded and it passed unanimously.
- Robbins motioned to approve the C13 Bridge Replacement project with Franklin County at the bid that was received. Mulford seconded the motion and it passed unanimously.
- McCaslin motioned to approve a resolution approving the FY2017 Budget Amendment. McKee seconded and roll call vote was as follows, Ayes: McCaslin, McKee, Mulford, Robbins. Mayor Wilson declared the resolution approved, adopted, and numbered 14-39.
- A resolution was presented to approve the FY2018 Budget. The City Clerk made one note, which was that the new city portion of the property taxes dropped by \$1 from the current fiscal year. Mulford motioned to approve the resolution and subsequently the budget, Robbins seconded the motion and roll call vote was as follows, Ayes: McCaslin, McKee, Mulford, Robbins. Mayor Wilson declared the resolution approved, adopted, and numbered 17-40.
- A fee schedule was presented to the council by Chief Cain for nuisance violations. After some discussion, Mulford motioned to adopt a resolution setting the fees as: 1st offense - \$65, 2nd offense - \$250, 3rd Offense - \$500, 4th offense - \$750. McCaslin seconded the motion and roll call vote was as follows, Ayes: McCaslin, McKee, Mulford, Robbins. Mayor Wilson declared the resolution approved, adopted, and numbered 17-42.

- Chief Cain brought forth a concern regarding a dog being house at 601 Maple. He explained that a couple weeks ago, he received a call that the dogs from that property were at large and a neighbor could not leave her house. He went to the site where one dog came to him and got in the kennel right away. The other dog showed vicious tendencies including growling, baring teeth, and lunging toward the Chief. At that point, the Chief had to use the Tazer on the dog to protect himself. His recommendation was to deem the animal vicious and send notice of hearing to the owner. Robbins motioned to send a letter explaining this was a first and only warning about the dog to the owner along with requesting payment of the Tazer replacement cartridge. Mulford seconded the motion and it passed unanimously. Chief Cain will also work with the City Attorney to examine the existing vicious dog ordinances.

Mayor/Council Comments – Mayor Wilson briefly discussed the situation with Bottom Lock Bar at 112 Gilman. The owner will be served a citation for failure to abate. There was brief discussion regarding junk vehicles in town, on private property. Owners of the vehicles will be served notices to abate in the near future. Mulford said that they had been approached by some people wanting to operate a classic car show during People in the Park. The council said the organizer should prepare a proposal and approach the council at the next council meeting.

McKee motioned to adjourn the meeting, Mulford seconded the motion and it passed unanimously. Adjournment at 9:30PM.

Katy Flint, City Clerk

Nick Wilson, Mayor