

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:00PM on Monday February 12th, 2018. Council Members in attendance were Jim Hegarty, Nick Wilson, Dave Smit, Brad Mulford, and James Robbins. Also, in attendance were Pat Nuehring, Public Works Director, Sam Cain, Police Chief, and Colten Kensett, Police Deputy.

Mayor Sanders led the Pledge of Allegiance.

Hegarty motioned to approve the agenda with the change, Robbins seconded the motion, and it passed unanimously.

Mayor Sanders announced that it was the time and place for the public comment time. There was none.

Wilson made a motion to accept the minutes from the January regular session and special session. Mulford seconded, motion carried unanimously.

Mulford made a motion to approve the bill listing. Hegarty seconded the motion and it carried unanimously.

Robbins made a motion to approve the clerk's monthly finance report and Smit seconded the motion, it carried unanimously.

Old Business:

- Three different options for tangle-free flag poles were presented to replace those on main street. After brief discussion, Robbins motioned to purchase 26 silver aluminum poles from Flags Unlimited. Mulford seconded the motion and it approved unanimously.
- Mayor Sanders reported that he had met with Brian Miller from Hampton regarding the vacant city attorney position. He is very interested and Sanders feels that it would be a good partnership! The only issue is that if the police department were to issue a city ordinance citation and it goes to court, Miller would have to excuse himself as the cities attorney due to his wife being the district magistrate. Wilson asked Chief Cain if many of the city's ordinances could be written as state violations. Cain will look into it. The city clerk also brought it to the attention of the council that the process of recodification and could align city with state code. Mulford then motioned to move forward with prosing a contract between Miller and the city. Smit seconded the motion and it passed unanimously!

Hegarty motioned at 7:29PM to open the public hearing for the FY2018 Budget Amendment #1, Robbins seconded the motion and it passed unanimously. There was no public comment. Robbins motioned at 7:32PM to close the public hearing. Hegarty seconded the motion and it passed unanimously.

Robbins motioned at 7:33PM to open the public hearing for the FY2019 Budget. Smit seconded the motion and it passed unanimously. There was no public comment. Hegarty motioned to close the public hearing at 7:35PM, Mulford seconded the motion, and it passed unanimously.

New Business

- Kevin Graves and Scott Sweet from WHKS were present to discuss their companies charges for the water main replacement project. There had been question back in December about their construction fees. Graves explained the timeline of how things progressed and how they came to the dollar amount they had. After some brief discussion, Sweet recommended amending the contract from a lump sum amount to a "not to exceed" total. The council agreed and that contract amendment will be presented at the March meeting.
- Robbins motioned to approve a resolution to fix a date for a public hearing on a proposal to enter into a General Obligation Water Improvement Loan and Disbursement and to borrow money thereunder in a principal amount not to exceed \$200,000. Wilson seconded the motion and roll call vote was as follows, Ayes: Hegarty, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 18-26.
- Hegarty motioned to approve a resolution adopting and approving tax compliance procedures relating to tax-exempt bonds. Robbins seconded the motion and roll call vote was as follows, Ayes: Hegarty, Wilson, Smit, Mulford, and Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 18-27.

- Wilson motioned to approve a resolution authorizing the mayor to sign the contract between NoRisc and the city. Smit seconded the motion, and roll call vote was as follows, Ayes: Hegarty, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 18-25.
- Hegarty motioned to approve a resolution approving the FY2018 Budget Amendment #1. Robbins seconded the motion and roll call vote was as follows, Ayes: Hegarty, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 18-29.
- Mulford motioned to approve a resolution adopting the FY2019 Budget. Wilson seconded the motion and roll call vote was as follows, Ayes: Hegarty, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 18-30.
- Robbins motioned to approve an ABD license for Block 10 at 1921 City Hall. Mulford seconded the motion and it was passed unanimously.
- Mulford motioned to approve an ABD license for Timeless Treasure. Robbins seconded the motion and it was approved unanimously.
- The city clerk presented a letter from Simmering & Cory who has been contracted to help the city recodify. Mayor Sanders expressed that he would like a small committee to work on the code update recommendations and bring them back to the council. Hegarty and Smit volunteered, then it was noted that Chief Cain should be included. Mulford made a motion to approve the committee of Jim Hegarty, Dave Smit, Scott Sanders, & Sam Cain. Wilson seconded the motion and it passed unanimously.
- The city clerk presented the IMWCA (workman's comp) audit to the council and addressed the recommendations.
- The city clerk presented the FY2017 Financial State Audit and addressed the recommendations.
- The council reviewed the IPIB Information Resolution to complaint made by Sam Cain. The council and city clerk have watched the recommended training on closed sessions, a checklist was created to use when a closed session should occur, and Hegarty mentioned that he wants it to be required that the city attorney is present at any closed session. Hegarty approved the resolution along with the checklist (with the addition of mandating the city attorney to be present). Mulford seconded the motion, and it was approved unanimously.
- Mayor Sanders informed the council about the happenings of the Sheffield Economic Development group. They have a developer interested in building homes on the hayfield. Bloods have also contacted him about being interested in promotion empty lots at Ridge Stone for development. Mulford suggested someone talked to Franklin County Assessor about the tax rates at the golf course.
- Mulford motioned to approve a resolution approving a raise for Public Works Director, Pat Nuehring. Hegarty seconded the motion and roll call vote was as follows, Ayes: Hegarty, Wilson, Smit, Mulford, and Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 18-28.

Mayor/Council Comments – Chief Cain gave the council a log update for January. Wilson asked about the budgeting for anything for taking care of the old Marty's building. The city clerk explained that at this point, it would be a budget amendment regardless of when it happens. Mayor Sanders asked Chief Cain if he had obtained copies of all our records and files from the former city attorney. He has not, will call again. Hegarty brought forward a complaint from a resident about a house on Thompson street having excess garbage on a back porch. Cain will look into it.

Robbins motioned to adjourn the meeting, Mulford seconded the motion and it passed unanimously. Adjournment at 8:40PM.

Katy Flint, City Clerk

Scott Sanders, Mayor