

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor, Nick Wilson, at 7:00PM on Monday February 13<sup>th</sup>, 2017. Council Members in attendance were Jim Hegarty, JC McCaslin, Mike McKee & Brad Mulford. Ron Simmons was absent. Also in attendance were Pat Nuehring, Public Works Director; Sam Cain, Police Chief; and Colten Kensett, Police Deputy.

Mayor Wilson led the Pledge of Allegiance.

McKee made a motion to approve the agenda. Mulford seconded, motion carried unanimously.

Mayor Wilson announced that it was the time and place for the public forum. Nothing was presented.

Hegarty made a motion to approve the minutes from the regular January session. McKee seconded, motion carried unanimously. McKee motioned to approve the minutes from the January budget workshop. Hegarty seconded, motion carried unanimously. Mulford motioned to approve the minutes from the January special session, McKee seconded the motion, and it passed unanimously.

Hegarty made a motion to approve the bill listing. Mulford seconded the motion and it carried unanimously.

Mulford made a motion to approve the clerk's monthly finance report and Hegarty seconded the motion, it carried unanimously.

Mayor Wilson opened the Public Hearing for the FY2017 Budget Amendment at 7:07PM. No one from the public was present with statements. Hegarty motioned to close the public hearing, Mulford seconded, and it passed unanimously.

#### In New Business:

- McKee motioned to approve the ABD License for Deb's Wild Horse Saloon. Mulford seconded and it passed unanimously.
- McKee motioned to approve the appointment of Brittany Meyer to the library board. Mulford seconded and it passed unanimously.
- Discussion occurred regarding the possibility of construction a new fire station or adding on to the existing fire station! The fire department has determined a building committee to meet with members of the council. McKee suggested having two plans to take to the public when it comes time for the vote. The firemen, mayor, and council will meet Tuesday the 21<sup>st</sup> at 6:30PM at City Hall to continue discussions.
- Chris Diggins from NIACOG was present to explain the Urban Revitalization Plan, how it worked, the process, and the details. The plan the city had expired in 2010, so Mulford motioned to authorize the Mayor to sign the agreement to work with NIACOG on the Urban Revitalization Plan. Hegarty seconded and it passed unanimously. Hegarty then motioned to approve the resolution finding the need for establishment of Urban Revitalization District and it was seconded by McCaslin. Roll call vote was as follow, Ayes: Hegarty, McCaslin, McKee, & Mulford; Absent: Simmons. Mayor Wilson declared the resolution approved, adopted, and numbered 17-38.
- Mulford motioned to approve a resolution authorizing the City Clerk to roll the Cemetery CD into a new 36-month CD, seconded by Hegarty and roll call vote was as follows, Ayes: Hegarty, McCaslin, McKee, Mulford; Absent: Simmons. Mayor Wilson declared the resolution approved, adopted, and numbered 17-36.
- Hegarty motioned to approve a resolution fixing a date for a public hearing on a proposal to enter into a Water Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$101,600. Mulford seconded the motion and roll call vote was as follows, Ayes: Hegarty, McCaslin, McKee, Mulford; Absent, Simmons. Mayor Wilson declared the resolution approved, adopted, and numbered 17-37.
- Discussion occurred regarding Bottom Lock Bar, 112 Gilman. A notice for nuisance abatement has been served, but nothing has happened. Mayor Wilson will talk to the city attorney about moving forward and our options.

- Larry Olk from the Sheffield Lions Club was present to request permission to place a Lions club sign on the Highway near the Sheffield sign. McCaslin motioned to allow the Lions Club a sign on the highway with the stipulation that they maintain the sign. Hegarty seconded the motion and it passed unanimously.
- Hegarty motioned to approve the NoRisc Contract with NIACOG. McKee seconded the motion and it passed unanimously.
- McCaslin made a motion to advertise (on Facebook, in the Sheffield Press, and Craigslist) for sealed bids for an old fire truck due at the next regular council meeting. Mulford seconded the motion and it passed unanimously.
- Hegarty motioned to approve a resolution setting the public hearing for the FY2018 budget for the next regular council meeting. Mulford seconded the motion and roll call vote was as follows, Ayes: Hegarty, McCaslin, McKee, Mulford; Absent: Simmons. Mayor Wilson declared the resolution approved, adopted, and numbered 17-35
- Discussion occurred regarding proposed ordinance 69.06 “Parking” The final proposed ordinance will be proposed for reading at the next regular council meeting.
- Discussion occurred regarding proposed ordinance 70.02 “Scheduled Violations”. The final amended ordinance will be proposed for reading at the next regular council meeting.
- There was discussion regarding items that were budgeted during the current fiscal year, but have not been completed. The council requested getting quotes and bids on the following projects and purchases: lagoon tubes, radio read meters, electrical updates for shop & city hall, road grader tires and repairs, and water valve replacement on N1st & Gilman. Those will be presented at the next council meeting.
- There was discussion regarding the police department on-call scheduling. After discussion, the on-call schedule will remain as-is with 24-hour coverage by the Sheffield Police Department. Hegarty mentioned that if they are incurring lots of overtime they should make arrangements to leave early and just be on-call.
- McKee motioned to approve resolution amending page 37 of the Employee Handbook. Hegarty seconded and roll call vote was as follows, Ayes: Hegarty, McCaslin, McKee, Mulford; Absent: Simmons. Mayor Wilson declared the resolution approved, adopted, and numbered 17-33.

Mayor/Council Comments – The City Clerk informed the council that they are eligible to apply for a grant from ICAP in regards to loss prevention. The council and mayor requested a quote for garage doors at the next council meeting for the cold storage building.

Hegarty motioned to adjourn the meeting, Mulford seconded the motion and it passed unanimously. Adjournment at 9:30PM.

---

Katy Flint, City Clerk

---

Nick Wilson, Mayor