

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:00PM on Monday December 10th, 2018. Council Members in attendance were Nick Wilson, Dave Smit, Brad Mulford, and James Robbins. Also, in attendance was Sam Cain, Police Chief; Pat Nuehring and Public Works Director.

Mayor Sanders led the Pledge of Allegiance.

Mulford made a motion to approve the agenda with the removal of "Resolution approving insurance proxy". Smit seconded the motion and it passed unanimously.

Mayor Sanders announced that it was the time and place for the public comment time. Scott Deam was present to express his dislike for the camper parked in his neighbors' yards. The council explained to Deam, that the resident is not breaking any laws or city ordinances and therefore they cannot do anything about it. They recommended Deam talking to his neighbor about moving it. After further discussion Mayor Sanders said he would reach out to the neighbor about possibly moving it.

Wilson made a motion to accept the minutes from the November regular session. Smit seconded, motion carried unanimously.

Wilson made a motion to approve the bill listing. Mulford seconded the motion and it carried unanimously.

Smit made a motion to approve the clerk's monthly finance report. Robbins seconded the motion and it passed unanimously.

Police Chief Cain gave the council an update on the happenings in the department during the past month. He reported that he was going to conduct the physical and written test for police officer applicants on 12/1, but the weather required him to postpone, so it will be happening this Saturday.

Public Works Director Nuehring gave his report to the council. He reported that they are waiting for storms along with working on flags, the pump house, and more. Mayor Sanders asked the status of cleaning up the trees at the campgrounds, nothing has been done. Mayor Sanders also asked about the status of placing the solar lights on the flag poles at city park, nothing has been done. Wilson inquired about the repair of the memorial lights, the city clerk will contact John Colombo about possibly working on them.

The city clerk gave her monthly update. She had attended budget training at the end of November and gave the council several updates regarding the budget. She also reported that the state auditors will be in town December 11-13 and 17-18.

Mayor Sanders gave an update on the happenings at the EMC county meeting. He also reported that the and the city clerk had attended a meeting out at Sukups with several business owners from the community regarding economic development. He also discussed the Fire Department and would like to have them invited to the budget workshop as well as a few meetings a year to keep everyone in the loop about what's going on.

The mayor opened the Public Hearing on Adoption of the Proposed "Code of Ordinances of the City of Sheffield, Iowa" at 7:55PM. There was no public comment. The Mayor closed the public hearing at 7:56PM.

Old Business

- Robbins motioned to approve a resolution adopting a policy for the investment of public funds. Smit seconded and roll call was as follows, Ayes: Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 19-15.

New Business

- Robbins motions to approve a resolution appointing Nick Wilson as Mayor Pro-Tem. Smit seconded the motion and roll call vote was as follows, Ayes: Smit, Mulford, Robbins; Abstain: Wilson. Mayor Sanders declared the resolution approved, adopted, and numbered 19-27.
- 2 Mowing and 3 Spraying bids were opened and the bids compared by the councilmen.

- Robbins motioned to approve a resolution authorizing the mayor to sign the mowing service contract between Payton Plagge and the City of Sheffield. Smit seconded the motion and roll call vote was as follows, Ayes: Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 19-24.
- Mulford motioned to authorize the mayor to sign the weed control service contract between R&M Spraying Service & and the City of Sheffield. Wilson seconded the motion and roll call vote was as follows, Ayes: Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the Resolution approved, adopted, and numbered 19-25.
- Smit motioned to approve a resolution regarding a policy for Iowa Code 825/Senate File 481. Mulford seconded the motion and roll call vote was as follows, Ayes; Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 19-26.
- Mulford made a motion amending page 36 “Performances & Compensation Reviews” of the Employee Handbook. Robbins seconded the motion and roll call vote was as follows, Ayes: Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 19-21.
- Wilson made a motion to approve a tax abatement application for Dale & Marlys Mondt. Smit seconded the motion and it was approved unanimously.
- Mayor Sanders read the Home Rule Proclamation.
- There was discussion regarding the painting of the wading pool floor and the main pool floor and walls. Nuehring informed the council that something must be done prior to opening the pool this coming season. Mulford motioned to approve the painting bid from Mongan Panting & Sandblasting for the wading pool and the main pool floor. Smith seconded the motion, motion passed with Ayes from Smit, Mulford, Robbins. Wilson voted Nay.
- Mayor Sanders reported there was no grant to apply for the dog park, so no discussion or action was taken.
- Mulford motioned to approve the rezoning of 116 S 2nd Street from Residential to Commercial. Smit seconded the motion and it was approved unanimously.
- Smit motioned to approve the \$15 per month contract with T-Mobile for the Burn Site Camera. Mulford seconded the motion and it passed unanimously.
- Smit motioned to appoint a new council member at the January regular session to fill the vacancy left by the resignation of Jim Hegarty. Mulford seconded the motion and it passed unanimously.
- Wilson motioned to advertise in the Sheffield Press & on Facebook for a two-year contract for snow removal for Rick’s Park & the Sheffield Community Club’s empty lot along Gilman. Robbins seconded the motion and it was approved unanimously.
- Mulford motioned to approve a resolution authorizing the city clerk to certify liens for unpaid city utility bills & nuisance abatement charges. Robbins seconded the motion and roll call vote was as follows, Ayes: Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, & numbered 19-20.
- Mulford motioned to approve a resolution approving the City of Sheffield ICAP Proxy. Smit seconded, roll call vote Ayes: Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution numbered 19-22
- There was discussion regarding investments. Robbins then motioned to approve a resolution establishing capital improvement investment accounts & authorizing the transfer of funds. Smit seconded the motion and roll call vote as follows, Ayes: Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 19-23.
- Robbins motioned to approve the first reading of the Ordinance Adopting the “Code of Ordinances” of the City of Sheffield, Iowa. Smit seconded the motion and roll call vote was as follows, Ayes: Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the ordinance approved.
- Wilson motioned to waive the second reading of the Ordinance Adopting the “Code of Ordinances” of the City of Sheffield, Iowa. Robbins seconded the motion and roll call vote was as follows, Ayes: Wilson, Smit, Mulford, Robbins.
- Mulford motioned to waive the third reading of the Ordinance Adopting the “Code of Ordinances” of the City of Sheffield, Iowa. Smit seconded the motion and roll call vote was as follows, Ayes: Wilson, Smit, Mulford, Robbins.

Mayor/Council Comments – There was discussion regarding the city’s responsibility to decorate the big tree in Rick’s Park. The city clerk will put up a post on Facebook asking for volunteers to help decorate.

Robbins motioned to adjourn the meeting. Wilson seconded the motion and it passed unanimously. Adjournment at 9:00PM

Katy Flint, City Clerk

Scott Sanders, Mayor