

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:00PM on Tuesday, November 12th, 2019. Council Members in attendance were Dave Smit, Brad Mulford, and James Robbins. Jill Peterson & Nick Wilson were absent. Also, in attendance was Assistant City Clerk, Barb Havill; Pat Nuehring, Public Works Director; and Brad Gardner, Police Chief.

Mayor Sanders led the Pledge of Allegiance.

Mulford made a motion to approve the agenda as posted. Robbins seconded the motion and it passed unanimously.

Mayor Sanders announced that it was the time and place for the public comment time. There was none.

Police Chief Gardner gave an update to the council on the calls the department handled during the month of October. He is looking into grants to apply for to obtain updated equipment for the department.

Public Works Director Nuehring gave an update on public works departments. They continue to get ready for winter. They are waiting on the county to deliver sand/salt mix. The replacement of the water main on Gilman Street will wait until it warms up a bit. He reported that the city received notice that the fluoride levels in the water are once again normal.

The City Clerk gave an update about happenings in City Hall. She provided the council a copy of the 2019 Annual Finance Report that has been completed as well as a copy of the TIF Certification for the next fiscal year. She reported that she had attended the League of Cities Budget Workshop and will be sending out an email with some notes regarding changes, etc.

The Mayor reported that he had spoken with Croell Concrete regarding the condition of 255th Street and the city's hopes to replace it. They will be working closely with the city. Three different contractors will be providing budgetary quotes to the city.

Robbins motioned to approve the consent agenda as posted. Smit seconded the motion and it was approved unanimously. Those items being approved: October 2019 Minutes, November 2019 Bills, and October 2019 Finance Report.

New Business

- Robbins motioned to approve payment of Pay Estimate #9 in relation to the Water Main Replacement Project. Smit seconded the motion and it was approved unanimously.
- Chase Holien from WHKS was present to inform the council that the Water Main Replacement Project was completed. Once the council motions to accept the project, the 2-year maintenance bond will take effect. Mulford motioned to accept the project, Smit seconded the motion and it was approved unanimously.
- Smit motioned to approve Pay Estimate #10 in relation to the Water Main Replacement Project in 30 days. Robbins seconded the motion and it was approved unanimously.
- Robbins motioned to move forward with a "after hours" burial charge of \$200. Mulford seconded the motion and it was approved unanimously. The City Clerk will bring the proposed ordinance to the December meeting.
- Julie Peltier of 321 N 3rd Street had left a letter asking for an extension on her water bill. After discussion, Robbins motioned that the extension would be granted and shut-off avoided as long as her account was paid in full by November 22nd. Smit seconded the motion and it passed unanimously.
- Smit made a motion to approve a snow removal contract with Iowa Drainage. Mulford seconded the motion and roll call vote was as follows, Ayes: Smit, Mulford, Robbins; Absent: Peterson & Wilson. Mayor Sanders declared the resolution approved, adopted, and numbered 20-18.
- Mulford motioned to approve city hall moving forward with planning a holiday open house event. Robbins seconded the motion and it passed unanimously.
- Public Works Director asked the council to approve the purchase of safety clothing without it counting against their clothing allowance. The city clerk also explain that a grant is available from ICAP to purchase PPE each year and she has applied for that grant this year and subsequently will attempt to obtain it each year there is a need to

purchase new PPE. Smit motioned to move forward with the purchase using a grant if possible and if not, the purchase can be approved by the Mayor. Mulford seconded the motion and it passed unanimously.

- Smit motioned to approve the resolution amending page 56 of the Employee Handbook, Section “City Vehicles” and changing it to “City Owned Property”. Mulford seconded the motion and roll call vote was as follows, Ayes: Smit, Mulford, Robbins; Absent; Peterson & Wilson. Mayor Sanders declared the resolution approved, adopted, and numbered 20-16.
- There was extensive discussion regarding nuisance complaints of the numerous tractors & vehicles located at the Greg Riles property of 215 Thompson. Neighbors were present to express their frustration with the situation and concern about property value, resale, etc. After more discussion, Mulford made a motion to have the Police Chief work with the City Attorney to move forward at reconciling the situation.
- There was discussion regarding contractors dumping waste on a pile on city property. Due to many reasons, there was great concern about allowing this to continue. Nuehring had spoken with JC McCaslin who had said he would work with other contractors on his property. Mayor Sanders will get in touch with McCaslin. Dumping of waste on piles on city property will no longer be allowed.
- Mulford motioned to approve the health insurance renewal for employees. Robbins seconded the motion and it passed unanimously.
- Robbins motioned to approve the resolution for amendment #2 for the 2020 Fiscal Year. Smit seconded the motion and roll call vote was as follows, Ayes: Smit, Mulford, Robbins; Absent: Peterson & Wilson. Mayor Sanders declared the resolution approved, adopted, and numbered 20-17.
- Mayor Sanders expressed the desire to select a Derelict Building Committee primarily responsible for attending to the Marty’s building. He asked Mulford to serve on the committee and also Wilson. Mulford made a motion to set the Derelict Buildings committee as Mayor Sanders, Councilman Mulford, and Councilman Wilson. Robbins seconded the motion and it passed unanimously.
- Robbins motioned to approve the resolution setting the public hearing for zoning change. Smit seconded the motion and roll call vote was as follows, Ayes: Smit, Mulford, Robbins; Absent: Peterson & Wilson. Mayor Sanders declared the resolution approved, adopted, and numbered 20-19

Council Comments – Galen Eisentrager asked about placing a burn ban within the city limits now that the compost site is accessible 24/7. Mayor Sanders said he would put it on next months agenda.

Mulford motioned to adjourn the meeting. Robbins seconded the motion and it passed unanimously. Adjournment at 8:15PM.

Katy Flint, City Clerk

Scott Sanders, Mayor