

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:00PM on Monday October 14th, 2019. Council Members in attendance were Jill Peterson, Nick Wilson, Dave Smit, Brad Mulford, and James Robbins. Also, in attendance was Brandon Emhoff, Public Works Assistant; Pat Nuehring, Public Works Director; and Brad Gardner, Police Chief.

Mayor Sanders led the Pledge of Allegiance.

Smit made a motion to approve the agenda with the removal of item #1 due to payment. Mulford seconded the motion and it passed unanimously.

Mayor Sanders announced that it was the time and place for the public comment time. There was none.

Police Chief Gardner gave an update to the council on the calls the department handled during the month of September. He continues work on nuisance abatements.

Public Works Director Nuehring gave an update on public works departments. They are prepping for winter. He recommended to the council embargoing all North and South streets from North 1st to North 7th. This would prohibit loaded semis from using them as through streets. Only those that have business on those streets would be allowed. This would ensure that the streets don't break down as fast. Councilman Mulford mentioned he had drove around looking at the streets, identifying places where cold patch was needed and which streets needed to be replaced. His recommendation was to start with 255th street.

The City Clerk gave an update about happenings in City Hall. Work on the newly released AFR will begin next week. She will be IMFOA conference Wednesday through Friday.

Robbins motioned to approve the consent agenda as posted. Mulford seconded the motion and it was approved unanimously. Those items being approved: September 2019 minutes, October 2019 bill list, September 2019 finance report, and ABD Licenses for Forever Yours & Casey's General Store.

New Business

- Smit motioned to approve a resolution hiring Eric Simonson as the city attorney. Robbins seconded the motion and roll call vote was as follows, Ayes: Peterson, Smit, Mulford, Robbins; Nays: Wilson. Mayor Sanders declared the resolution approved, adopted, and numbered 20-14.
- Wilson motioned to approve a resolution approving a raise for Public Works Assistant, Brandon Emhoff, based on his completion of 2 certifications. Mulford seconded the motion and roll call was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 20-15
- Mulford motioned to approve the lease of a Tractor with Boom Mower from Ziegler for 8 hours for the purpose of mowing ditches. Peterson seconded the motion and it passed unanimously.
- Smit motioned to approve a quote from Dan Peterson for the 2-inch water main on Gilman from Cleveland to Gerald Nuehring's house in the amount of \$7000. Mulford seconded the motion and it passed unanimously.
- Two contractors, JC McCaslin & Larry Elwood have come forward and asked for the council to consider development of the hayfield for houses. Significant discussion followed.
- Robbins made a motion to approve Mayor Sanders and Councilman Mulford to talk with and negotiate for the development of the hayfield with the contractors. Smit seconded the motion and it passed unanimously.
- Robbins made a motion to set Trick or Treating for October 31st from 5-7PM. Smit seconded the motion and it passed unanimously.
- There was discussion regarding the use of city vehicles and other property. The City Clerk will draft a policy and send to the mayor for approval. It will then be presented to the council at the next meeting.
- Discussion regarding the police department moving to salary occurred.
- Wilson motioned to approve the resolution moving the police department employees from hourly to salary. In addition, this will be a 1-year trial with no option for a raise in March and will be reviewed in 1 year. Mulford

seconded the motion and roll call was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered.

- Robbins motioned to move the regular November meeting to Tuesday, November 12th due to the 11th being an employee holiday. Smit seconded the motion and it passed unanimously.
- 4 bids were opened and read for the 2013 John Deere Gator. Peterson made a motion to accept the high bid of \$5550. Mulford seconded the motion and it passed unanimously.
- Smit motioned to approved a resolution approving and adopting rules for Hillside Cemetery. Robbins seconded the motion and roll call was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 20-12.
- Smit motioned to approve a resolution approving payment of claims electronically. Robbins seconded the motion and roll call was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 20-13.
- Smit motioned to approve a resolution pertaining to a raise for the City Clerk. Mulford seconded the motion and roll call vote was as follows, Ayes: Wilson, Smit, Mulford, Robbins; Absent: Peterson. Mayor Sanders declared the resolution approved, adopted, and numbered 20-8.

Council Comments – None

Smit motioned to adjourn the meeting. Peterson seconded the motion and it passed unanimously. Adjournment at 8:40PM

Katy Flint, City Clerk

Scott Sanders, Mayor