

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor, Nick Wilson, at 7:00PM on Monday October 10th 2016. Council Members in attendance were Jim Hegarty, JC McCaslin, Mike McKee, Ron Simmons, & Brad Mulford. Also in attendance were Pat Nuehring, Public Works Director; Police Chief, Sam Cain; and Police Deputy, Colten Kensett.

Mayor Wilson led the Pledge of Allegiance.

McCaslin made a motion to approve the agenda. Mulford seconded, motion carried unanimously.

Mayor Wilson announced that it was the time and place for the public forum. Michael Stirling from Sitrling Lawncare was present to request an extension to his mowing contract for the next year or two. It will be advertised in the Sheffield Press and the website that the city is accepting bids and they will be opened and decided upon at the next meeting.

Hegarty made a motion to approve the minutes from the regular August session. McCaslin seconded, motion carried unanimously.

McCaslin made a motion to add a bill from Stellar Truck & Trailer to the listing and approve the bill listing. Mulford seconded the motion and it carried unanimously.

After some discussion regarding the budget, it was requested of the City Clerk to include the state budget groupings and percentages each month on the finance report. Simmons made a motion to approve the clerk's monthly finance report and Hegarty seconded the motion, it carried unanimously.

In Old Business:

- Mayor Wilson informed the council that an additional bid for tree/branch removal was not acquired. It was decided to not worry about trimming at the cemetery this year.
- The public works director presented two bills for putting steel on the water pump house. After some discussion, McCaslin motioned to table the topic until 2 bids for tuck-pointing the problem areas could be acquired. Simmons seconded the motion and it passed unanimously.
- McKee made a motion to leave the West Fork Wellness Center meter billing at tax exempt until a business is in the building. Mulford seconded the motion and it passed unanimously.
- Mayor Wilson explained to the council that it would be about \$100 to place a dash line in the center of Gilman and Lincoln street from the Lincoln street bridge to Casey's. Mulford made a motion to go ahead with the painting of the dash line throughout town. Hegarty seconded the motion and it passed unanimously.

In New Business:

- McCaslin made a motion to approve the ABD License for Forever Yours, Mulford seconded the motion, and it passed unanimously.
- Hegarty made a motion to approve a resolution authorizing the transfer of funds from the parks improvement savings account to the general checking account to help cover the cost of the new park bathroom. McKee seconded the motion and roll call vote was as follows, Ayes: Hegarty, McCaslin, McKee, Simmons, Mulford. Mayor Wilson declared the resolution approved, adopted, and numbered 17-16.
- McCaslin motioned to roll the existing CD dedicated to the water fund into a 36-month CD. Mulford seconded and it passed unanimously.
- McKee made a motion to approve a resolution listing the bills that the city clerk is authorized to pay prior to council approval. Hegarty seconded the motion and roll call vote was as follows, Ayes: Hegarty, McCaslin, McKee, Simmons, Mulford. Mayor Wilson declared the resolution approved, adopted, and numbered 17-17.
- Hunting permits were presented to the council. After Chief Cain approves them, the council is ok with them. It was also decided that only one person in each hunting party must acquire written permission and fill out an application to obtain hunting permission within city limits. For deer season, shotgun and slug will only be allowed East of Hwy 65 and West of the railroad tracks. Anything else must be Bow Only.

- The City Clerk presented the idea of organizing a progressive supper as an event in town promoting some of our businesses. Councilman Simmons expressed concerns as the event would not include every business in town. Mulford expressed that he felt it was a good idea as it would bring people to town and support the businesses. Mulford made a motion to give the City Clerk permission to go forward with the planning. Hegarty seconded the motion and votes were as follows, Ayes: Mulford & Hegarty; Nays: McCaslin, McKee, Simmons. Motion failed.
- Public Works Director Nuehring presented 8 different tire bids to be purchased for his city truck. McCaslin made a motion to accept a quote for a Firestone tire from Jon's Auto & Truck Repair. Simmons seconded the motion. It passed unanimously.
- Police Chief Cain presented 5 different tire bids to be purchased for the police truck. Simmons made a motion to accept the quote for tires from Howie Equipment in Hampton. Mulford seconded the motion and it passed unanimously.
- A quote from Heartland Asphalt to repair Thompson street. Hegarty motioned to table the decision as there is another water main break in the same area. Mulford seconded the motion and it passed unanimously.
- Hegarty motioned to approve a resolution setting the public hearing for the CDBG Grant Application. McCaslin seconded the motion and roll call vote was as follows, Ayes: Hegarty, McCaslin, McKee, Simmons, Mulford. Mayor Wilson declared the motion approved, adopted, and numbered 17-18.
- There was a proposal from Bob Jensen, owner of the West Fork Wharf presented for an awning and wind barricades to be installed at the entrance of the restaurant. McKee made a motion to table the decision until ADA regulations could be determined. Simmons seconded the motion and it passed unanimously.
- Turnout gear has come up missing from the Fire Station. Chief Cain will complete a police report and then an insurance claim will be filed to cover the cost of replacing the equipment.
- Upon a motion duly made (by McKee), seconded (by Hegarty) and approved in the October 10th, 2016 open session Sheffield City Council Meeting, the Council went into closed session in accordance with Iowa Code Section 21.5(1)(j) to prevent the disclosure of information as privilege or confidential. The following people were present in the closed session: Mayor Wilson, Councilmen Hegarty, McCaslin, McKee, Simmons, Mulford and Police Chief Sam Cain. At 9:15, McCaslin made a motion to exit the closed session, Hegarty seconded and it pass unanimously.
- Simmons motioned to approve a resolution approving a wage increase for Police Chief, Sam Cain. Hegarty seconded the motion and roll call vote was as follows, Ayes: Hegarty, McCaslin, Simmons, Mulford; Nays: McKee. Mayor Wilson declared the resolution approved, adopted, and numbered 17-20.

Mayor/Council Comments – Chief Cain reported that he taught an identity theft class at the assisted living facility. Simmons reported that there was a large tree down in Bailey's Creek near the Path of Progress bridge. He is volunteering to work with the public works department to get it removed. McCaslin expressed concern of the water that was completely over the roads surrounding the new West Fork Wellness Center. He sees it as a big problem and feels as though the school is responsible to make sure their retention basin is working as it is supposed to. He also questioned the large number of sump pumps in town that are pushing into the sanitary sewer lines and recommended that the city do basement inspections. Hegarty talked about a safety program that is being presented at the next school board meeting. Mulford brought forth that there are citizens interested in organizing a car show in town.

Simmons motioned to adjourn the meeting, McKee seconded the motion and it passed unanimously. Adjournment at 9:35PM.

Katy Flint, City Clerk

Nick Wilson, Mayor