



YOU CAN NOW RECEIVE YOUR SHEFFIELD UTILITY BILL BY EMAIL!

The City of Sheffield has added the ability to automatically email your utility bill each month instead of mailing you a paper postcard bill. You can now choose how you want to receive your Utility Bill (mail or email). Best of all, there is no charge for this service.

E-Bills (receiving your bill by email) offers the following advantages:

- The opportunity to go paperless (Go Green & save more trees)!
• A convenient way to receive and save your bills
• Eliminates bills getting lost or damaged in the mail
• Saves the City money by reducing postage, material, and equipment costs
• Receive your bills sooner

To sign up for E-Bills, complete the form below and return it to City Hall. The form is also available on the city's website www.sheffieldiowa.com. Customers with multiple accounts should complete an e-bill sign-up form for each utility account.

City of Sheffield E-Bill Sign-Up Form

Utility Account Number \_\_\_\_\_ Phone Number \_\_\_\_\_

Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Email: \_\_\_\_\_

- I understand that I am signing up to receive my monthly City of Sheffield utility bill by email only. I also understand that paper postcard bills will no longer be sent to me by postal mail.
• I understand that it is my responsibility to pay my bill on time, even if I do not receive an emailed bill.
• I am responsible to notify the city if an emailed bill is not received.
• If my email address changes, I will contact the City of Sheffield as soon as possible to update my email.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

City Hall Use Only Date Received: \_\_\_\_\_ by \_\_\_\_\_

Mayor: Scott Sanders
Council: Brad Mulford, James Robbins, Nick Wilson, Dave Smit, Jill Peterson

110 South 3rd Street
PO Box 252
Sheffield, Iowa 50475

PHONE 641-892-4718
FAX 641-892-4327
EMAIL sheffieldclerk@outlook.com
WEBSITE www.sheffieldiowa.com